

Media Specialist

Your new company

For our Client, leading international media company with office located in Warsaw, we are looking for candidates for a position of Media Specialist!

Your new role

As a Media Specialist you will be mostly responsible for the coordination of content processes such as delivery. You will be responsible for creating the database and assist in media operations activities such as e.g. connecting and uniting audio tracks with languages and checking their synchronization with video files or the quality of publications. Your duties will include cooperation with colleagues from other departments and you will be a part of international team based in Warsaw!

What you'll need to succeed

To be successful in this role you need to have a University degree and at least one year of work experience – preferably in media industry or in operations teams/ shared services centers. We are looking for candidates who are detailed oriented, speak fluent English and have a great knowledge of Microsoft Office applications. Interest in music/ TV series/ movies will be an additional asset.

What you'll get in return

Our Client offers trainings, competitive remuneration and benefits such as fitness card and private healthcare. The super modern office with nice terrace is located in a convenient part of Warsaw. It is possible to work in flexible hours (morning or afternoon shifts). Join one of the biggest and most influencing global media companies and be a part of passionate, international team!

What you need to do now

If you're interested in this role send your CV- mjasinska@hays.pl